



HURRICANE ISLAND
OUTWARD BOUND SCHOOL

APPLICATION

FIELD STAFF & LOGISTICS POSITIONS

*“There is more to us than we know. If we can be made to see it,
perhaps for the rest of our lives we will be unwilling to settle for less.”*

-Kurt Hahn, Founder of Outward Bound

PERSONAL INFORMATION

Last Name		First Name		Middle Initial
Current Address				
City	State	Zip	Valid Until	
Permanent Address (if different from above)				
City	State	Zip	Cell Phone	
Day Phone	Evening Phone	Email		

Do you have legal work status in the USA? Yes No

Outward Bound will, in some cases, assist well qualified employees in obtaining J1 visa status.

Are you 21 years of age or older? Yes No

Most positions at Outward Bound have a minimum age requirement of 21.

Most positions with Outward Bound require ample amounts of physical activity and exposure to varying and sometimes harsh weather conditions. Do you feel you are able to perform the physical requirements of the position for which you are applying? Yes No I need clarification on the physical requirements of the position for which I am applying.

How did you hear about us? _____

Are you applying to any other Outward Bound Schools for the next summer season?

Yes No

If so, please list which other school(s): _____

All staff who work with students 18 years of age or younger, and/or in "safety-critical" positions such as driving or waterfront, are subject to pre-employment, random and probable cause drug testing.

APPLICATION *for Field Staff and Logistics Positions*

EMPLOYMENT OBJECTIVE

Position(s) applying for: Field Instructor Logistics Coordinator Intern

Dates available: _____

Program Interests (please rank in order of preference, 1 being most preferred):

- | | | |
|--------------------------------------|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Backpacking | <input type="checkbox"/> Sailing | <input type="checkbox"/> Canoeing |
| <input type="checkbox"/> Climbing | <input type="checkbox"/> Sea Kayaking | <input type="checkbox"/> Logistics |

Population (please rank in order of preference, 1 being most preferred):

- | | |
|---|---|
| <input type="checkbox"/> Youth & Teens (14-18) | <input type="checkbox"/> Veterans Courses (18+) |
| <input type="checkbox"/> College Age Students (18-22) | <input type="checkbox"/> Corporate/Organizational Leadership Groups (18+) |
| <input type="checkbox"/> Adults (18+) | |

EMPLOYMENT HISTORY (*Starting with the most recent employer*)

Have you ever worked at another Outward Bound School or Center? Yes No

If "yes," please list schools and dates of employment: _____

Employer	Position	Dates	Contact/Supervisor	Phone

May we contact the employers you have listed above? Yes No

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EDUCATION

School Name	City and State	Year(s) Attended	Degree Earned/Major

LEADERSHIP AND EDUCATIONAL EXPERIENCE

Have you ever taken an Outward Bound course? Yes No If yes, please list:

Course Length	Course Type	School/Center/Base	Year

Have you ever taken a leadership course with another organization? Yes No If yes, please list:

Course Length	Course Type	Organization	Year

Please describe any other relevant experience you have had in a leadership, teaching or group management role: _____

CERTIFICATIONS *(Please list relevant training and certifications, and see job description for requirements)*

Training/Certification	Company & Location	Date Taken	Expiration Date
<i>e.g., Wilderness First Responder</i>	<i>WMA at Newry, ME</i>	<i>May 13, 2012</i>	<i>May 13, 2015</i>

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MISCELLANEOUS

What **languages** do you speak fluently? _____

Swimming ability (check one):

- Non-Swimmer
 Cannot swim more than 100 yards
 Moderate Swimmer
 Strong Swimmer
 Current lifesaving certificate
 Current WSI certificate

Other hobbies and interests:

ESSAY QUESTIONS

Please submit typed responses (300-500 words each) to THREE of the following questions:

1. What interests you in the work of the Hurricane Island Outward Bound School, and how will your skill set help us meet the goals of the mission?
2. Describe a significant teaching or leadership role you held. Share a specific situation in which you were challenged in this role and how you faced this challenge.
3. Describe one of your favorite outdoor places and what it means to you.
4. Why do you do what you do?
5. Some have compared working at Outward Bound with parenting, teaching and coaching. Discuss.

REFERENCES

Please distribute reference forms from hiobs.org to people (non-relatives) who will be able to comment fully on your work and evaluate your performance in areas which are relevant to instructing or logistics at Hurricane Island Outward Bound School.

Reference forms may be emailed directly to jobs@hiobs.org, faxed directly to 888-812-4046, or collected in sealed, signed envelopes, and sent to:

New Hire Application
 Hurricane Island Outward Bound School
 PO Box 800
 Camden ME 04843

Please note that your application is not complete until HIOBS receives the application and three completed reference forms. We will, however, review the application before receiving all reference forms, if necessary. Please list the references below:

Name	Address	Phone Number	Relationship
1.			
2.			
3.			

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TECHNICAL SKILLS

After you have submitted your completed application, you will receive a link to a Technical Skill Log on which you will document your wilderness expedition and technical skill experience. This is a Google Sheets document, so if you do not currently have a Google account, you will need to create one, associated with the email you entered into page 1 of this application.

SIGNATURE

I have reviewed this application thoroughly. The information that I have provided is true and accurate to the best of my knowledge. Outward Bound, or its agents, may request employment information from previous employers, and those who provide information related to my previous employment will be released from liability or damage.

I understand that employment is conditional upon successful completion of New Staff Training, approval of an Outward Bound Confidential Medical Form, a criminal background check and, for most staff, a drug test. Staff whose work includes driving will also receive a Motor Vehicle Record search. I understand that these may be required by each School for which I am employed.

SIGNATURE _____ DATE _____